



कर्मचारी राज्य बीमा नियंत्रण
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)
Website: www.esic.gov.in

क.रा.बी.नि
E.S.I.C



चिकित्सा महाविद्यालय एवं अस्पताल, एन० एच०-३,
एन० आई० टी०, फरीदाबाद-१२१००१ (हरियाणा)
Medical College & Hospital, NH-3, NIT,
Faridabad-121001 (Hr.)
Phone: 0129-2970111
Email: dean-faridabad@esic.nic.in

F.No. 134-C-14/15/17/2025-Vig./E-file No.-1461717

Date: .01.2026

NOTICE

Issued to Smt. Rakhi, Senior Nursing Officer

Whereas Smt. Rakhi, Senior Nursing Officer, Emp. ID No. 135202 posted at ESIC Medical College and Hospital, NIT, Faridabad (Haryana) daughter of Sh. Jagdish has remained on wilful unauthorized absence from duty since 16.10.2022 to till date and was issued with notices by vide this office memorandum number 134.A/20/11/97/2016-Adm. dated 29.04.2023 and Show cause note number 134.A/20/11/97/2016-Adm. dated 02.08.2025 which were returned undelivered / no response was received from her. In spite of issue of above communications, Smt. Rakhi, Senior Nursing Officer, neither reported for duty nor submitted any reply to communications issued to her. A charge sheet vide memorandum number 134-C-14/15/17/2025-Vig. dated 28.11.2025 stands issued to her which was sent to her through following means of communication: (i) Email dated 28.11.2025, (ii) Registered Post which were returned undelivered, (iii) Manually by hand the chargesheet issued to Smt. Rakhi was sent through an employee at VPO: Karontha, Tehsil: Rohtak, Distt: Rohtak, State: Haryana. As Smt. Rakhi was not available at her residence, her father, Shri Jagdish, was present there, and the chargesheet issued to Smt. Rakhi was personally handed over to her father on 20.01.2026. However, no reply has been received from Smt. Rakhi.

A copy of the charge sheet was also placed on the notice board of this institution. A gist of the charge sheet is attached hereto and also placed on the web-site at the following link <https://mcfaridabad.esic.gov.in> for the information of the delinquent official.

Wilful absence from duty renders an employee of the Corporation liable to disciplinary action. By her above misconduct, she has exhibited lack of devotion to her duty and, thus, committed an act unbecoming to an employee of the Corporation. She is, therefore, hereby, advised to comply the directions contained in the charge sheet dated 28.11.2025, failing which, further action as deemed fit under the rules, shall be initiated against her.

It is also made clear to her that Rule 19 (ii) of CCS (CCA) Rules as are applicable to ESIC employees by virtue of ESIC (Staff and Conditions of Service) Regulations, 2023, provides for making such orders as deemed fit by the disciplinary authority after considering circumstances where it is not reasonably practicable to hold an inquiry in the manner provided in the said ESIC (Staff and Conditions of Service) Regulations, 2023.

Encl.: Gist of chargesheet no. : 134-C-14/15/17/2025-Vig. dated 28.11.2025

Digitally signed by
KALIDAS DATATRAYA CHAVAN
Date: 02-02-2026 16:48:41
(Dr. Chavan Kalidas Dattatraya)
Dean
ESIC MC & H Faridabad